

# Long Island Growers Market Rules and Guidelines

## Mission Statement

Providing a community farmer's market that is clean, safe, and welcoming to all visitors, vendors, and employees.

## Description

The Long Island Growers Markets is comprised of a group of vendors that offer their products for sale at each Farmer's Market Location. We exist because vendors gather together and work both individually and as a group. Long Island Growers Market would not exist without our vendors. All vendors are directly contributing to the success of our markets. Vendors are essentially advocating for the markets by engaging in activities and behavior that enhance the atmosphere and growth of the market.

Our vendors work to build a following for their product in the communities surrounding each market. Visitors to our markets receive education about our various products and shop to help promote our local businesses. In turn we show respect for our communities by keeping a clean workspace, by complying with local laws and by adhering to the highest standards of ethical and professional behavior. It benefits all vendors when the atmosphere of the market is clean, safe, and welcoming to all visitors, vendors, and employees.

## Goals

All parties must strive to attain and maintain a professional, safe, positive, and friendly environment within the market. This attitude must be projected to visitors, other vendors, and employees. There should never be any type of disparaging remarks or conduct made towards visitors, other vendors, employees or about any product sold or offered for sale in the market.

## Locations

LI Growers Markets are located across Long Island. We currently have markets in Huntington Village, Islip, Patchogue, Garden City, Rockville Centre, Roslyn, Seaford, and Valley Stream.

Different municipalities have different requirements such as Insurance etc. Please check with the Market Manager to ensure proper submission of required documents is fulfilled.

## Market Manager

Long Island Growers Markets is governed solely by Ethyl Terry, herein known as the Market Manager.

## Market Manager Appointee

The Market Manager has the sole authority to appoint a designee at any market. The designee may be granted to act as appointed by the Market Manager.

## Contact Information

Ethel Terry, Market Manager, Long Island Growers Market LLC, 35870 Main Road Orient Point, NY 11957, LongIslandGrowersMarket.com, 631-323-3653

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#### Vendor Responsibilities

1. Submit application along with required fees and Insurance Documents. All inquiries should be made to the Market Manager. All paperwork should be submitted prior to the commencement of the season unless other arraignments have been approved by the Market Manager. Return completed application long with all applicable paperwork to Long Island Growers Market LLC, 35870 Main Road Orient Point NY 11957 for consideration to join The Long Island Growers Market.
2. Once approved make sure that your booth is set up and ready to open by the appointed time.
3. Only the Market Manager or designated appointee has the authority to approve booth location within each market. Market Manager or appointee has the authority to move a booth location at any time.
4. All vendors must stay until the market ends unless proper notification has been sought and approved by the Market Manager or designated appointee.
5. Weights must be secured to the legs of any tent or canopy in use.
6. All vendors and employees should be dressed in appropriate attire (nothing offensive or derogatory).
7. Clean up and remove any trash at conclusion of market. Leave your site clean.
8. Markets are held rain or shine. Contact Market Manager or appointee in cases of extreme inclement weather.
9. No offensive language or music will be tolerated. Either can lead to removal from Market.
10. Direct all disputes to the Market Manager or appointee in a timely fashion.
11. Any person, vendor or employee may at any time alert the Market Manager of any behavior within the market that directly impacts the environment of the market. All reports will be kept confidential and may not be revealed without the approval of the individual making the report. This confidentiality clause is to ensure that reports of untoward actions can be made in a safe way to sustain a positive workplace.
12. The Market Manager has the sole right to accept, reject or remove any vendor for any reason, at any time. Any vendor can have their contract voided without reason by the Market Manager.
13. Should the Market Manager remove a vendor from any or all markets, the vendor shall have their paid fees returned.
14. No vendor shall be permitted to return to the market once they have received a written notice of removal by the Market Manager or her appointee. A written notice may be considered as received by the vendor if it is transmitted by mail, text, email, or hand delivered directly to a vendor or a vendor's employee.
15. Any terminated vendor or employee will be considered a trespasser if they refuse to leave or return to the market. All actions of trespass will be promptly reported to the police. There will be no exceptions.
16. These Rules and Guidelines will take effect June 5, 2019. A copy of this document will be disseminated to all vendors at all market locations by the Market Manager or designee.

17. Any vendor that is unable or unwilling to abide by these rules and guidelines may immediately terminate their relationship with Long Island Growers Market.